

How to Use NoodleBib

NoodleBib is a Web application that allows you to create and edit MLA Works Cited Lists or APA Reference Lists online. NoodleBib will help you understand what information is important to cite and how to cite it correctly. NoodleBib will take care of all punctuation and will produce a polished source list that is correctly formatted and ready to print! It's easy to use, just follow these instructions:

1. Go to the library's homepage: www.brookdalecc.edu/library.
2. Click the **Online Databases** link on the top left, under "Find It".
3. Scroll down and click the **NoodleTools** link.
4. If you have an account, login and skip to STEP 6.
5. If you haven't created an account, click **Create a Personal ID** and follow the directions to create your account. (The personal ID and password can be whatever you choose – they do not have to match your BCC ID and password.) **Write your NoodleBib ID and password below. You should also keep them somewhere else (like in your wallet) – so you'll always have access:**
Personal ID: _____ **Password:** _____
6. Click the **NoodleBib 6** link.
7. Click the **Create a New List** button on the right side of the screen.
8. Select a list style: **MLA Advanced** or **APA Advanced**. (Check with your instructor about which to use.)
9. Provide a brief description of your list. (For example, *English 122 – Capital Punishment Paper*.)
10. Click **Create List**.
11. Select the source-type of your first citation from the dropdown menu on the **top left** side of the screen.
12. Click the **Create Citation** button next to the dropdown box.
13. You will be guided through a series of questions that will ask you to identify the type of source you are citing.
14. These questions will lead to a blank form where you will enter the specific information about your source in the appropriate fields. Read the directions carefully. Refer to the **help links** to the right of the text boxes if you get stuck.
15. When done, click the **Check for Errors** button at the bottom. Look for hints in red, and modify as necessary.
16. Click the **Generate Citation** button at the bottom.
17. Your first entry will be displayed. Select the buttons to the right of the entry to edit, copy, or delete an entry. Use the "Parenthetical Reference" link for help on citing the source within the body of your paper.
18. Repeat **STEPS 11 – 17** until you've entered all of your sources.
19. To **PRINT** or **SAVE**: click the appropriate button above your list of citations.
20. Modify formatting options if necessary.
21. Follow the directions to print or save your correctly formatted document!

Your list is automatically saved as you create it in your personal folder in NoodleBib 6. Each of your lists will be saved in the NoodleTools database for one year from the date each was last opened. To extend a list's expiration date, simply re-open it.

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